

Department of English

APPLICATION FOR UNDERGRADUATE TRAVEL GRANT:
CONFERENCE TRAVEL

*** Please read all instructions carefully ***

Application Deadline: Applications will be accepted as long as funds are available.

Eligibility: Requests for funding will be considered for declared English majors only. Students should supply official documentation that their paper has been accepted for presentation at the conference which they will be attending.

Amount: \$150 maximum stipend per year for up to 4 undergraduate students.

Name: _____ Student ID: _____ Date: _____

Address: _____ Phone: _____

E-mail: _____ Status: _____

Are you registered this semester? _____

Title of Paper: _____

Reason for Request: Please provide official documentation that your paper has been accepted for presentation at a conference, general information about the conference, and a brief budget.

Notification of Award: Applicants will be notified by email. Stipends will be awarded to your CalCentral account within two weeks of the date of application.

Please submit this cover sheet, a personal statement, documentation, and budget via email to Professor Oliver Arnold (oarnold@berkeley.edu) and Undergraduate Major Adviser Katie Schramm (kschramm@berkeley.edu); you can also submit the form to Katie Schramm's mailbox in 322 Wheeler Hall. Incomplete applications will not be considered.

Recipients of this grant must submit documents to the English Department Undergraduate Adviser showing you attended the conference.

Additionally, the English Department would like to receive a short reflection on your experiences (1 to 3 pages) and, if possible, a photo from your experience at the conference. You may email these to Katie Schramm – kschramm@berkeley.edu. Keep in mind that some or all of what you send in may be used on our website or in future departmental newsletters.