

Department of English

APPLICATION FOR UNDERGRADUATE TRAVEL GRANT:
ARCHIVAL TRAVEL

* Please read all instructions carefully *

Application Deadline: Applications will be accepted as long as funds are available.

Eligibility: Requests for funding will be considered for declared English majors only. Students will need official documentation from an administrator at the archive that they will be visiting, declaring the archive available for the student's research.

Amount: \$150 maximum stipend per year for up to 4 undergraduate students.

Name: _____ Student ID: _____ Date: _____

Address: _____ Phone: _____

E-mail: _____ Status: _____

Are you registered this semester? _____

Title of Research Project: _____

Reason for Request: Please provide a list of the archival materials you will be exploring, official documentation that the archive is available for your personal use, and a brief budget.

Notification of Award: Applicants will be notified by email. Stipends will be awarded to your CARS account within two weeks of the date of application.

Please submit this cover sheet, a personal statement, documentation, and budget via email to Professor Oliver Arnold (oarnold@berkeley.edu) and Undergraduate Major Adviser Katie Schramm (kschramm@berkeley.edu); you can also submit the form to Katie Schramm's mailbox in 322 Wheeler Hall. Incomplete applications will not be considered.

Recipients of this grant must submit documents to the English Department Undergraduate Adviser showing you visited the archive.

Additionally, the English Department would like to receive a short reflection on your experiences (1 to 3 pages) and, if possible, a photo from your experience at the conference. You may email these to Katie Schramm – kschramm@berkeley.edu. Keep in mind that some or all of what you send in may be used on our website or in future departmental newsletters.